

## **Regina Public Interest Research Group**

### *Board Meeting Minutes*

August 12, 2010

Atlantis Coffee, 5:00 p.m. – 7:00 p.m.

#### **1. Check In**

Present: Mike, Alix, Ashley, Robbie, Jenn

Regrets: Ali, Brennan, Charlotte, Dagan, Kaylene

#### **2. Approval of agenda, board roles, and minutes**

**2.1.** Approved Agenda and Board Roles: Chair – Alix   Minutes – Mike   Mood -

**2.2.** Approved minutes from July 29, 2010.

#### **3. Discussion Items**

##### **3.1 Budget changes.**

- Increased RPRIG events funding from 3,000 to 10,000, and working groups funding from 3,000 to 10,000, causing a negative net income, but realizing that we have 50,000 in the bank.
- Need to figure out which line item the \$13,000 for Generating Momentum is expected to come out of, even though it will likely cost us less than that.
- Budget details will be discussed at the retreat before passing it.

##### **3.2 Website development.**

- Keep \$700 in the budget to spruce up the website and make it more interactive. Jenn will look into who did URSU and The Exchange websites and for possible designers, as well as get the wheels in motion to determine a website map.

##### **3.3. Marketing and events.**

Mike contacted several print production places about banners for tabling at events.

- Set aside \$300 for permanent displays.
- Doing an event to promote RPIRG on Friday of Welcome Week for Alumni in addition to the other events.

##### **3.4. Hiring Committee.**

- Jenn will post 10 resumes on basecamp to pick interviews from.
- Wait to determine and discuss wage and hours at the retreat.
- Deadline for applications is Friday August 20<sup>th</sup>, with interviews August 23-27, in order to hire the new employee for Sept. 1.

##### **3.5. Application Assessment Committee.**

- RealRenewal, regarding the public school board 10 year renewal project event is before the end of Sept. First funding round isn't until after Oct. 1<sup>st</sup>, and they have requested early funding. This is a follow-up event to a previously RPIRG funded event. Jenn will post the proposal on basecamp for a discussion.

#### **4. Motions**

**4.1.** WHEREAS RPIRG would like to show a promotional video at the Welcome Week Event put on with URSU, and to have for future possible screenings,

BE IT RESOLVED THAT RPIRG spend \$50 to allow Eric Hill to produce the promotional video.  
**CARRIED.**

**4.2.** WHEREAS RPIRG seeks to build its promotional capacity to inform members of our services,

BE IT RESOLVED THAT RPIRG spend up to \$300 on permanent promotional assets.  
**CARRIED.**

**5. Executive Director Report**

**6. Agenda Items for Next Meeting**

**7. Notice of Next Meeting**

– Thursday, August 26, 5:00 p.m. – 7:00 p.m. at Atlantis

**8. Check Out**