

## May 10<sup>th</sup>, 2010 Minutes

Meeting held at 5:00pm, May 10<sup>th</sup>, 2010 in the Archer Library, U of R.

Present: Brennan, Alix, Ali, Ashley, Charlotte, Kaylene and Mike

Regrets: Robbi

Agenda Items:

### 1. Executive Director

BIRT RPIRG will offer the permanent Executive Director position to Jenn Bergen, thereby giving Ms. Bergen access to basecamp, an email account, and financial signing authority.

#### 1.1 Wages

BIRT the Executive Director will work from May 11, 2010- November 10, 2010 at a wage of 18.50 per hour at thirty hours per week. A wage increase from 18.50 per hour to 20.00 per hour will commence on November 11, 2010.

The student RPIRG hires for September 2010 will be paid a wage of 15.00 per hour at 10 hours per week.

#### 1.2 Benefits

BIRT RPIRG will offer the Executive Director a choice of health and dental benefits up to a maximum of \$1000.00 per year. The choices include: a) Reimbursement worth \$1000.00 per year. 2) Reimbursement for U of R student health and dental coverage. 3) A plan through a private company worth a maximum of \$1000.00 per year.

BIRT RPIRG will set aside money for Parental Leave to account for twenty percent top-up for one year.

Benefits become available to the Executive Director after 3 months of employment.

Executive Director will have access to the following additional benefits:

- a) Three weeks Paid Vacation per year
- b) \$1000.00 available funds for training and professional development per year
- c) \$280.00 available funds for transportation per year

#### 1.3 Probation

BIRT the Executive Director will be subject to a six month probationary period, ending on November 10, 2010.