

Regina Public Interest Research Group

Board Retreat Minutes

May 15, 2011 - Hotel SK, 10:00 a.m. – 5:00 p.m.

1. Check In

Present: Ali Abbas, Jenn Bergen, Anna Dipple, Amanda Smytaniuk, Andrea Nelson, Anna Weber, Carolyn Greve, Jon Petrychyn, Ashley Mantei, Kelsey Hudym

Regrets: None

2. Approval of agenda, board roles, and minutes

2.1. Approved Agenda and Board Roles for Sunday: Chair – Ashley Minutes – Anna Webber

3. Discussion Items

3.1 Strategic Plan Review

3.2. Annual Planning

May

- start planning Generating Momentum (staff)
- create opt-out policy (policy)
- create handbook ad (events and marketing) – include volunteer opportunities

June

- create and approve budget (finance)
- end of fiscal year/audit (staff)
- meet with URSU about welcome week, handbooks, partnerships, volunteers at June 12 meeting (staff and E&M)
- start reassessing application process (Applications assessment and staff)

July

- July 1st funding round (AA)
- Advisory committee meeting (staff)
- Develop volunteer plan (E&M) – ASAP
 - o UR Guarantee, URSU, EWB, WUSC
 - o Make handbills

August

- start advertising for Outreach and Events coordinator (staff relations)
- develop promo materials for welcome week, opt-out, and AGM (E&M)
- Generating Momentum (E&M)

September

- hire O&E coordinator (SR)
- Welcome week events (E&M)
- AGM (E&M) – SEPT 28 @ 5pm
- Fall opt-out period (E&M) – last day of classes
- Advertise funding round (E&M)
- RPIRG ad/article in Carillon (E&M and staff)

October

- funding round #1 (AA)

- advisory committee meeting (staff)
- advertise funding round #2 (E&M)
- 16 days planning (E&M)

November

- funding round #2 (AA)
- advisory meeting (staff)
- plan Apathy into Action (E&M)

December

- Semester windup (staff) – some sort of glow sport?
- 16 days event (E&M)
- Apathy into Action promo materials made (E&M and staff)

January

- advertise funding round #3 (E&M)
- advertise opt-out period (E&M)
- Apathy into Action – January 27/28 (E&M)
 - o Advertise early Jan (E&M)

February

- Funding round #3 (AA)
- Staff advisory meeting (SR)
- Advertise funding round #4 (E&M)
- BoD election planning

March

- funding round #4 (AA)
- advisory meeting (staff)
- BoD elections

April

- board members transition
- end of semester wind-up

3.3. Committee Discussions

Meet in Events & Marketing and Applications Assessment Committees to go through annual plans and delegate tasks.

3.4. Community Action Projects

- Students' projects with community organizations – both students and organizations benefit.
- Serves action research for the research branch of RPIRG.
- Dimensions/elements of the issue:
 - want to expand research – action-based
 - partnership with CRU is beneficial – provides organizational support for projects
 - don't have avenue/application process for students to do their own community project with funding at this point in time
 - RPIRG wouldn't be able to pay wages, just external costs

4. Motions

4.1. Continuous Opt-out

WHEREAS the RPIRG Board of Directors would like to move to a system where members can opt-out at any period in the semester, and whereas the board would like to increase the accessibility and accountability of RPIRG,

BE IT RESOLVED THAT the opt-out period deadline be the last day of classes, with advertising done in the 3rd and 4th week of the semester.

Moved: Andrea Nelson Seconded: Amanda Smytaniuk

CARRIED.

4.2. Community Action Projects

WHEREAS Community Action Projects are beneficial to both the community and the students involved, and are congruent with RPIRG's mandate, and

WHEREAS the Community Action Project funding arm is a developing program with room for expansion,

BE IT RESOLVED THAT RPIRG continue our partnership with the Community Research Unit up to \$5,000, and

BE IT FURTHER RESOLVED THAT RPIRG investigate an application process involving both organizations.

Moved: Jon Petrychyn Seconded: Carolyn Greve

CARRIED.

4.3. Signing Authorities

WHEREAS the RPIRG Board of Directors has elected new members,

BE IT RESOLVED THAT former members Robbi Humble and Brennan Hill be removed as signing authorities and that new members Andrea Nelson and Kelsey Hudym be added as signing authorities.

Moved: Carolyn Greve Seconded: Ashley Mantei

CARRIED.

5. Notice of Next Meeting

– Sunday, June 12, 1:00 – 3:00 p.m., URSU Boardroom

6. Check Out