

Regina Public Interest Research Group
Board Minutes
December 9, 2019 at 4:30pm – URSU boardroom

1.0 OPENING ROUND

- 1.1 Check-ins and announcements
- 1.2 In attendance: Krystal, Saadia, Noora, Rachel, Jessica, Veera**
- 1.3 Regrets: **Isaac, Chiara, Nick**
- 1.4 Absent:

2.0 ADMINISTRATIVE MATTERS

- 2.1 Meeting length – 2 hours
- 2.2 Approve minutes of last meeting, changes to agenda, agenda, choice of facilitator (Jess) and minute taker (Saadia) – passed**

3.0 Motions

- 3.1 Staff evaluations
 - 3.1.1 Executive Director – approve evaluation and any relevant wage increases (conversation led by Veera and Jess) - **passed**
 - 3.1.2 Outreach & Events Coordinator – approve evaluation and any relevant wage increases (Krystal) - **passed**
- 3.2 Reallocating \$1000 from sponsorship funds to microgrants - **passed**
- 3.3 Online timesheet system (Krystal) – **tabled to January meeting**
- 3.4 HR policy – updated language about December holiday schedule (Krystal) - **passed**

4.0 Discussion items

- 4.1 Jan/Feb volunteer needs – tabling, conference, class talks (Krystal)
- 4.2 Board and Communications Committee meetings – schedule for winter semester
- 4.3 January agenda – tabled items (position statements on harmful groups/actions on campus, budget updates)
- 4.4 Upcoming newsletter and board chair roles

5.0 CLOSING ROUND

- 5.1 Next meetings
 - 5.1.1 Board: Jan 14, Feb 18, March 16, April 13 4:30-6:30**
 - 5.1.2 Communications Committee: **Jan 23**
- 5.2 Check out