



## Job Description RPIRG Green Patch Garden Assistants

**\*\*This position is ONLY being offered to current University of Regina students, including those registered through Campion College, Luther College, and the First Nations University of Canada\*\***

The RPIRG Green Patch is a 5400 sq ft vegetable garden behind the Dr. John Archer Library at the University of Regina. It's a demonstration space that grows locally grown organic food which aims to also foster community engagement about food security, sustainable practices, research, and more. The Green Patch also manages an adjacent perennial orchard that was planted in spring 2019.

The Green Patch is run by the Regina Public Interest Research Group (RPIRG), a student-run, student-funded non-profit organization dedicated to community-based research, education, and action. RPIRG exists to provide its members with the resources to be active and engaged campus and community members and has been in operation since 2007.

We are seeking to hire two students to help maintain our garden and orchard space. For more Green Patch information, please visit our website <https://rpirg.org/rpirg-green-patch/> or follow on Facebook at <https://www.facebook.com/RPIRGGreenPatch>

**PLEASE NOTE: THESE POSITIONS WILL BE POTENTIALLY FUNDED THROUGH CANADA SUMMER JOBS WHICH DOES NOT ALLOW THE HIRING OF INTERNATIONAL STUDENTS, so we will require applicants to meet the following conditions:**

- be between 15 and 30 years of age at the start of the employment
- be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment; and,
- have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations

**For more information about eligibility, please visit the [Canada Summer Jobs eligibility page](#) Although we cannot hire international students funded through this specific program, please note that all other positions we hire are open to international students.**

### *Responsibilities*

- Working as a team with other garden assistants and under the direction of the Green Patch Coordinator, assist in maintaining garden and orchard, including weeding, watering, other general clean up and maintenance, and attention to specific plant care
- Document work for end of season report
- Support other Green Patch and orchard activities (ex. being part of produce pickup days, garden tours, tabling at events)
- Assist with supervision and training of volunteers
- Adhere to all RPIRG and University of Regina workplace safety requirements (COVID-19 precautions, proper lifting, managing materials, etc.)

### *Knowledge/awareness (ideal but not required)*

- introductory level of garden and/or yard maintenance
- knowledge of prairie perennial plants and weeds an asset
- Interest in social justice issues and community engagement an asset

### *Skills/Abilities*

- Researching plant care, updating archives
- Microsoft office and google applications - word, docs, excel, sheets, etc.
- Ability to work with minimal supervision on a small team
- Strong team communication skills and asset
- **This position requires a considerable amount of physical labour – not necessarily heavy lifting, but lots of bending, squatting, handling produce, and more. The Green Patch and campus orchard beds are not currently accessible to most wheelchair or other mobility devices.**

### *Other*

- successful applicant must be able to travel to campus
- For administrative work, the successful applicants can work in the RPIRG office or remotely. This will be negotiated during hiring.

RPIRG does not expect a successful candidate to have strong levels of experience in all of the above listed skills, and will provide any needed training and support to the candidate we feel is the best fit.

**RPIRG actively encourages and prioritizes applications from people who self-identify as being part of groups, communities, or having identities that experience barriers to equity. Self-identified equity-seeking candidates who meet the core skill and ability requirements for this position will be prioritized for hiring.**

**Contract Period:** 8 weeks starting between May 16-18, 2022. There is potential for an extension for up to 4 more weeks, subject to Canada Summer Jobs grant funding.

**Hours of Work:** 30 hours per week. Hours are flexible and recognize that weather can impact work on a given day/week.

**Location of work:** University of Regina main campus – Regina, Saskatchewan.

**Remuneration:** \$20/hour plus vacation pay and paid sick days. Opportunities for professional development are also available.

**Application Deadline: 10am Monday, April 25, 2022**

**To apply, please prepare the following:**

- Resume and very brief Cover Letter, all in one document - please include your name in the title of the document. Your cover letter should explain how your skills and experience will benefit you specifically in this role

**And send it to:**

Krystal Lewis, Executive Director (pronouns: she/her)  
info@rpirg.org

If you would prefer to apply in a different way or have questions about this position, please contact Krystal to discuss.

#### **Hiring process and timeline**

After the application deadline, the RPIRG hiring committee will review all applications and create a shortlist of candidates. All candidates will be notified if they have been accepted to the shortlist or not, with the opportunity to ask for additional details upon request. Shortlisted candidates will be invited to the interview process, with the ability to request alternative interview methods if accommodations are needed. After interviews and any reference checks are completed, the RPIRG hiring committee will make a hiring recommendation to the RPIRG board for consideration. If approved, the successful candidate will be notified immediately and offered the position, and other interviewed candidates will be notified of the decision.

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